



PLANNING & BUILDING COMMITTEE  
Merrimack School District  
<http://www.merrimack.k12.nh.us/PBC/>

Minutes  
September 22, 2014

Present: G. Perry, S. Sheridan, F. Rothhaus, S. Heinrich, R. Hendricks and School Board  
Liaison A. Schneider

Excused: L. Rothhaus

Also Present: P. Heinrich

R. Hendricks called the meeting to order at 7:1002 PM.

**Approval of Prior Minutes**

S. Heinrich made a MOTION to approve the minutes of August 25, 2014. Second: G. Perry.  
MOTION PASSED: 4 – 0 – 1. (S. Sheridan abstaining.)

**NESDEC Report**

R. Hendricks told the Committee that Tom Kennedy gave an interim report on school needs and space utilization to the School Board on September 2<sup>nd</sup>. R. Hendricks said he expected the final report would be presented to the School Board on October 20<sup>th</sup>. He said NESDEC is working on enrollment projections and determining “planned operating capacity figures for all schools. In addition, the NESDEC team has looked at the usage and condition of both the blue and green buildings.

**New Central Office**

R. Hendricks asked members for suggestions on how the Committee should proceed. Members suggested the following:

- Contacting Special Services Director John Fabrizio for his input on the needs of this department since was not the director when the original plan was developed.
- Meeting with a realtor to get an updated look at commercial spaces available within town.
- Checking with the Town Planning Board or Community Development Director to learn about upcoming commercial and residential building projects.
- Meeting with the School Board to plans to promote the Central Office project.
- Reviewing and updating the original proposal
  - Cost estimate
  - Floor plan
  - Future use of current buildings and/or cost to demolish
  - List of Administrative/Special Service current daytime meeting room uses and needs

**Capital Improvement Plan (C.I.P.)**

R. Hendricks told the Committee that the School Board had made several changes to the C.I.P. that have been recommended by the Committee.

1. The term “heat wheel” was changed to “air handling unit” but this project was left in FY 2015-16.
2. The track and field project was split due to concerns that the track needs to be replaced, but may not pass if presented to voters as a combination track and field project. The track was left in FVY 2016-17 and a new turf field was put into FY 2017-18.
3. To level the amount of funds needed each year as a result of splitting the track and field, the MHS bus loop was moved to FY 2016-17 and the TFS roof project was moved to FY 208-19.

**Next Meeting**

The next meeting of the Committee was scheduled for 7 PM on October 27, 2014.

F. Rothhaus will contact a realtor to see if he can attend and update the Committee.

R. Hendricks will work to get members copies of the final NESDEC report if it has been presented to the School Board. In addition, he will contact School Board Chair Ortega about the possibility of a joint meeting with, or a Committee presentation to, the School Board on November 3<sup>rd</sup> to discuss the Central Office project.

S. Heinrich made a MOTION to adjourn. Second: R. Hendricks. MOTION PASSED.

R. Hendricks adjourned the meeting at 8:15 PM.

Respectfully submitted,

Pat Heinrich